

Policies

Financial

Payments for services are due at the time of service. The Practice does not accept any private health insurance. The Practice will not accept payment plans. The Patient may pay with cash, check, credit card, debit card (Visa or Mastercard), or HSA card. The Patient authorizes the payment of any recurring charges against the authorized credit card, debit card or bank account until any such authorization is revoked.

For Practice members, if the Practice Fee payment is not up to date, the Patient may be seen under the regular fee schedule. If the Patient has not paid the Practice Fee for three months, membership in the Practice will be cancelled and the Patient will be financially responsible for any amount due under the conditions detailed below. The Patient may still be seen under the regular fee schedule. The Patient may cancel his or her Agreement with the Practice at any time.

Returned checks will incur a charge of \$35. After a returned check, future visits must be paid with cash or a credit card.

Appointments

Late cancellations and no-shows make it very difficult for the Practice to run an efficient clinic. If the Patient makes a late cancellation or no-show on two or more occasions, the physician-patient relationship may be terminated.

If the Patient is late to his/her appointment, the Practice we will still see the Patient within the allotted appointment time. The Practice will not go past the end of the appointment time if the Patient is late. This would not be fair to the patient that is scheduled after the Patient.

Prescriptions

Refills are completed only during business hours. Patients are asked to request refills through his/her pharmacy or through the patient portal.

Patients must be seen at the Practice at least annually for medication refills. Some conditions/medications require more frequent visits.

After Hours

There is a way to contact the Practice after hours by listening to the after-hours phone message. Please contact the Practice after hours only for issues that are urgent and cannot wait until the next day. Under no circumstances should you use email or electronic communications in emergency situations. If you are in an emergency situation, you must call 9-1-1 and/or proceed to an emergency room immediately.